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| Company name | Mesmerizing Maldives Private Limited |
| Company logo |  |
| Vacancies | District Manager – Maldives Nationals Only |
| Requirements | <p><u>Job Purpose Summary</u></p> <p>Oversee the day to day operations of a number of operational sites.</p> <p>Experienced in providing the best in customer service while directing the team to meet and exceed sales targets. Analyze the strengths, weaknesses, opportunities and threats to their operations. They are expert trainers who can train other people to become expert trainers</p> <p>Responsible for developing an on-site supervisory team and creating sales targets and programs.</p> <p>They should be a self-starter, highly motivated and able to work independently.</p> <p><u>Key Responsibilities and Accountabilities</u></p> <ul style="list-style-type: none"> • Proven management experience in successfully overseeing the operations of one or more retail stores or customer service business. Preferably in a high volume area • Understand the concept of providing an excellent level of service and efficient operations. Able to instill these objectives into the staff through training and supervision. • Develop, train and motivate management team and staff to achieve desired guest service and financial results. • Able to build a relationship of trust, credibility and mutual respect amongst customers/partners and internal team members. • Demonstrates excellent written and verbal communication skills with customers, management and cross functional team members. |

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| | <ul style="list-style-type: none"> • Ensure programs are in place to meet and exceed the Company targets. • Working with senior staff within the Company with the objective of maintaining a good relationship with partners, quickly and efficiently correcting any situations that arise. • Oversee the implementation and administration of partner contracts. • Responsible for the communication of any new company initiatives or directives. • Overall responsibility for the financial performance of all operations in assigned district. • Responsible for establishing daily, weekly and quarterly sales targets and communicating to staff. Accountable for meeting these expectations. • Monitor daily and weekly site budgets and financial performance. • Track monthly incentives. • Responsible for the administrative operations including procurement and payroll. • Review weekly payroll and ensure hours match DSRF. • Control staffing cost. • Responsible for the training and development of supervisory and management team as well as recruitment of staff. • Ensure recruitment administration procedures are adhered to and that new employees being recruited meet at least the minimum requirements of the Company • Oversee employee evaluation program. • Ensure that all employees are completing the regular training programs. • Coach, counsel and discipline poor performances. • Must observe and follow all policies and procedures as set forth in the HR Minimum Standards Manual. • Constantly analyze current sites and give strategic inputs from time to time to grow the business. This includes adding new products, packages or pricing programs. • Adheres to Company image and grooming standards at all times whilst on duty • Performs any other reasonable tasks as may be requested from time to time |
| <p>Qualifications</p> | <p><u>Desirable Skills and Qualifications</u></p> <p>5 to 10 years’ experience in a management role connected with either Retail or Operations, preferably within Hospitality</p> <p>Flexible and adaptable</p> <p>Excellent command or written/spoken English, computer literate, problem solving, interpersonal and analytical skills</p> <p>Demonstrates P&L responsibility</p> <p>Proven leader and motivator with successful track record in delivering training programs.</p> <p>Must be able to work well under pressure and have excellent problem solving skills.</p> |

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| experience | 5 to 10 years' experience in a management role connected with either Retail or Hospitality or similar Operations |
| contact details | careers.maldives@mm-pl.com Address: 2 nd Floor, H. Aage', 12 Boduthakurufaanu Magu, Henveiru, Male', Maldives www.mm-pl.com |